

AGENDA

Meeting: MALMESBURY AREA BOARD
Place: Malmesbury Secondary School, Corn Gastons, Malmesbury, SN16 0DF
Date: Wednesday 7 November 2012
Time: 7.00 pm

Including the Parishes of Ashton Keynes, Brinkworth, Brokenborough, Charlton, Crudwell, Dauntsey, Easton Grey, Great Somerford, Hankerton, Lea & Cleverton, Leigh, Little Somerford, Luckington, Malmesbury, Minety, Norton & Foxley, Oaksey, Sherston, Sopworth and St Paul Malmesbury Without

The area board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6.30 pm and there will be the opportunity to view a display stand about the Ashton Keynes primary school intergenerational Jubilee project.

Please direct any enquiries on this agenda to Alexa Smith (Democratic Services Officer), on 01249 706610 or alexa.smith@wiltshire.gov.uk

or Miranda Gilmour (Malmesbury Community Area Manager), on 01672 515742 or miranda.gilmour@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications, on 01225 713114 / 713115.

Wiltshire Councillors

Cllr John Thomson, Sherston (Chairman)
Cllr Simon Killane, Malmesbury (Vice
Chairman)

Cllr Carole Soden, Minety
Cllr Toby Sturgis, Brinkworth

Items to be considered	Time
<p>1 Chairman's Welcome and Introductions</p> <p>The Chairman will welcome those present to the meeting.</p>	7.00 pm
<p>2 Apologies for Absence</p>	
<p>3 Minutes (<i>Pages 1 - 10</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 5 September 2012.</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5 Chairman's Announcements (<i>Pages 11 - 16</i>)</p> <p>The Chairman will provide information about:</p> <ul style="list-style-type: none"> a. The Area Board Meeting in January (attached) b. Wiltshire Voluntary and Community Sector Awards 2012 (attached) c. Special Housing Event Hosted by the Area Board (attached) d. Malmesbury Community Area Transport Group (attached) e. Application to Designate Malmesbury Neighbourhood Area (attached) f. Community Infrastructure Levy (attached) g. 'Do You Have the X Factor' Information Packs (verbal). 	7.10 pm
<p>6 Area Board Funding (<i>Pages 17 - 22</i>)</p> <p>We will receive feedback from representatives of Ashton Keynes primary school about their intergenerational Jubilee project, 'The last sixty years', which received area board funding earlier this year.</p> <p>Councillors will be asked to consider the Community Area Grants report and make recommendations on the applications received:</p> <ul style="list-style-type: none"> a. Luckington Village Hall – seeking £2,172 towards health and safety and maintenance works to the village hall. b. Lea Village Hall – seeking £558 towards permanent ramped access to the side entrance to the hall. c. To consider a councillor led project towards Malmesbury's indoor skate park – seeking £15,000 to complete the project. 	7.20 pm

7	<p>Partner Updates (Pages 23 - 32)</p> <p>To receive updates from the following partners:</p> <ol style="list-style-type: none"> a. Wiltshire Police (attached) b. Wiltshire Fire and Rescue Service (attached) c. NHS Wiltshire (attached) d. Malmesbury and the Villages Community Area Partnership (attached) e. Town and Parish Councils f. Young people – update about Youth Advisory Group g. Malmesbury and District Chamber of Commerce h. Wiltshire Involvement Network update (attached). 	7.40 pm
8	<p>Safe Drive Stay Alive</p> <p>Ian Hopkins, Road Safety Manager, Wiltshire Fire and Rescue Service, will talk about the Safe Drive, Stay Alive roadshow taking place in Malmesbury on Tuesday 11 December. The roadshow is based around powerful personal testimony designed to make the audience aware of the nature and extent of personal tragedy and suffering a road traffic collision can and does cause.</p>	7.55 pm
9	<p>Digital Literacy in Wiltshire</p> <p>Jenny Wilcockson, Digital Literacy Coordinator, will be talking about local volunteering initiatives to help people learn more about computers and get online.</p>	8.05 pm
10	<p>What Matters To You Survey Results for the Malmesbury Community Area</p> <p>Wiltshire Council and its partners are committed to developing and delivering services that reflect the needs of local communities. In order to do this effectively a survey was carried out in December 2011 inviting Wiltshire residents to comment on a range of topics that affect life where they live. This included:</p> <ul style="list-style-type: none"> • How and what we spend money on • What we can do to improve life • How we can improve safety • The natural environment • Resident's views on other public services <p>Diana Pointon, Senior Researcher, Knowledge Management, will provide feedback and answer any questions.</p>	8.25 pm
11	<p>Community Issues Update (Pages 33 - 40)</p> <p>The Community Area Manager will provide a summary of current community issues and the area board will agree any next steps.</p>	8.40 pm

Future Meeting Dates

Wednesday, 16 January 2013

7.00 pm

Malmesbury Town Hall, Cross Hayes, Malmesbury
SN16 9BZ

Wednesday, 6 March 2013

7.00 pm

Crudwell Village Hall

Wednesday, 3 July 2013

7.00 pm

Brinkworth Village Hall

MINUTES

Meeting: MALMESBURY AREA BOARD
Place: Brinkworth Village Hall, The Street, Brinkworth SN15 5AE
Date: 9 May 2012
Start Time: 7.00 pm
Finish Time: 9.00 pm

Please direct any enquiries on these minutes to:

Alexa Smith (Democratic Services Officer) Tel: 01249 706612/Email: alexa.smith@wiltshire.gov.uk, Tel: 01249 706610 or (e-mail) alexa.smith@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr John Thomson (Chairman), Cllr Simon Killane (Vice Chairman), Cllr Carole Soden and Cllr Toby Sturgis

Wiltshire Council Officers

David Ashdown, Technical Support Officer
Miranda Gilmour, Community Area Manager
Alexa Smith, Democratic Services Officer
Jacqui White, Service Director Business Services

Town and Parish Councillors

Malmesbury Town Council – Aimee Frankham and Andrew Woodcock
Brinkworth Parish Council – John Beresford
Crudwell Parish Council – Ian McKay
Dauntsey Parish Council – Ellen Blacker
Lea & Cleverton Parish Council – John Cull
Minety – Graham Thorne
Oaksey – Robin Rogers
St Paul Malmesbury Without Parish Council – Roger Lee

Partners

Police – Sergeant Martin Alvis and Inspector Chris Martin
Gazette and Herald – V Ashford
Malmesbury and Cricklade Sure Start Children's Centre – Deborah Skilton

Malmesbury and the Villages Community Area Partnership – Mark Allen
Wiltshire and Gloucestershire Standard – Tina Robins
Wiltshire Involvement Network – Martin Fortune

Total in attendance: 28

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone present to Brinkworth Village Hall. The councillors and officers introduced themselves to the meeting.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Paul Baker (Chamber of Commerce), Su Bishop, Bill Blake (Malmesbury Town Council), Gareth Brown (Youth Development Co-Ordinator), Andy Donald (The Activity Zone), Barbara Gray (Events and Sponsorship Manager), Chloe Harris-Alba (Wiltshire Assembly Youth/UK Youth Parliament), George Lynham (Luckington and Alderton Parish Council), John Marsh (Ashton Keynes Parish Council), Terry Mockler (Hankerton Parish Council), Tony Pooley (Little Somerford Parish Council), Ray Sanderson (Malmesbury Town Council), Bob Tallon (Brokenborough Parish Council), John Tremayne (Easton Grey Parish Council), Sarah Weld (NHS Wiltshire), Mark Wilkins (Charlton Parish Council) and Ian Woods (Ashton Keynes Parish Council).</p>
3	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 7 March 2012 were approved and signed as a correct record.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The Chairman first explained that due to insufficient information available prior to the meeting, item 7 'Informal Adult Education in Wiltshire' would be postponed and brought back to a future area board meeting. In the meantime, information was available on the Wiltshire Council website.</p> <p>The Chairman provided information about the review of mini recycling sites and household recycling centre opening hours, given the new improved waste and recycling collection services in Wiltshire, as in the agenda pack.</p> <p>He urged parishes to respond to the polling station review if they wanted to keep and comment on their existing polling stations or to put forward alternative venues. Please go to the Wiltshire Council website for further information.</p> <p>He also asked parishes to respond to the rural facilities survey, which helped to create a picture of how the services and amenities available to rural communities changed over time. The results would be analysed for all twenty of</p>

	<p>Wiltshire's community areas and an overview report published in autumn. The results would also feed into the Joint Strategic Assessment for Wiltshire.</p> <p>The Paths Improvement Grants Scheme was a hugely exciting opportunity to help improve access to the countryside or to create new links between settlements in the local area. In 2012 around £60,000 would be made available for community led projects. Please contact our Rights of Way and Countryside Team if you had an idea for a scheme; michael.crook @wiltshire.gov.uk or 01225 713349.</p>
6	<p><u>Partner Updates</u></p> <p>Councillor Sturgis opened this item by providing a short update about the Queen's Diamond Jubilee celebrations in Salisbury and the Malmesbury jousting tent. The Queen visited the county on 1 May and the visit had been a great success. Councillor Sturgis thanked Catherine Doody and the Malmesbury town councillors for all their hard work in organising the tent, which had been visited by both the Queen and the Duke of Edinburgh, who had shown particular interest in some arrowheads, Tracklements preserves and local lace making. 15,000 people in total had welcomed the Queen to Salisbury Cathedral Close.</p> <p>The Chairman then introduced Martin Fortune from the Wiltshire Involvement Network (WIN). Martin explained that WIN aimed to make sure the voices of health and social care users were heard. An event was being held on Saturday 26 May from 10.30 am - 3.30 pm at Devizes Corn Exchange when carers and help to live at home would be discussed. More information was available on the website: http://www.wiltshireinvolvementnetwork.org.uk/.</p> <p>The Chairman then noted the written updates from partners included in the agenda pack.</p> <ol style="list-style-type: none"> a. The written update from Wiltshire Police was noted. Sergeant Martin Alvis added the team were to have a new member of staff in PC Graham Mclaughlin. A question was asked about whether mobility aid users were required to undertake training. Sergeant Alvis confirmed training was not required by law at present. The Independent Living Centre in Semington had a range of mobility aids that could be trialled by potential users and they were working towards having a training programme. A second question was asked about the Guildhall Bar in Malmesbury. An appeal regarding this premises had been lodged and a hearing was pending. b. A more recent update from Wiltshire Fire and Rescue Service was circulated at the meeting, please find attached to the minutes. The importance of having and checking a carbon monoxide alarm and being aware of carbon monoxide on holiday too was underlined in light of the recent death of a young person on a camping holiday in Shropshire after taking a disposable barbeque into a tent to keep warm overnight.

	<p>c. The written update from NHS Wiltshire was noted. The Chairman explained that you would receive information through the post about an opt-out Summary Care Record. This was a record of basic medical information which could be accessed by health staff, for example if you were in an accident in an area in which you did not live. The Chairman also drew attention to the deadlines in the agenda pack regarding new cases which required assessment of eligibility for NHS continuing healthcare funding.</p> <p>d. The written update from Malmesbury and the Villages Community Area Partnership was noted. The walks group had received over £3,000 from the charity fund of the outgoing Mayor, Steve Cox, for which they were very grateful. With regards to a community hub in Malmesbury, MVCAP were working with the YMCA to create a hub and a youth café. A successful sale had been held in April to fundraise for the project. MVCAP had joined the 'Action for Market Towns' national organisation and felt the information provided would perhaps be useful for Malmesbury Town Council or the Chamber of Commerce, please get in touch if you would be interested.</p> <p>e. An update about the Sherston Old School Project was circulated at the meeting, please find attached to the minutes. The project was now complete and the fundraising team were addressing the small shortfall of £10,000. They now had tenants for the whole building and the project would be self financing, with no cost to Sherston precept payers. Martin Rea confirmed the meetings of the group were open meetings.</p> <p>The Chamber of Commerce had a Business to Business event coming up on Tuesday 12 June. They were supporting Malmesbury Carnival and the scarecrow trail in the town. The Chamber was working with Malmesbury Town Council on conducting a retail survey of the town. The Chairman expressed his support for this initiative. He had spoken to Alistair Cunningham, Service Director for Economy and Enterprise, and Wiltshire Council were investigating having a retail survey done for all market towns in the county and whether this could be funded by central Government. As lead member for area boards, the Chairman had also asked for economic wellbeing to be considered as part of the Joint Strategic Assessments in future.</p>
<u>Late WF&RS report</u>	
7	<p><u>Informal Adult Education in Wiltshire</u></p> <p>As explained in the Chairman's announcements item, this item was postponed until further information was available.</p>
8	<p><u>Community Issues Update</u></p> <p>The Community Area Manager reminded the meeting of the community issues process. Please log a community issue if a problem issue was 'sticky' and not solved by the usual Wiltshire Council service or your parish council. The</p>

	<p>Community Area Manager explained that issues on the report were grouped by subject rather than by the date they were received. She added that she would collate related issues for the report in future for easier reference.</p> <p>Councillor Killane explained that Westlea had prepared a planning application regarding Newton Grove. Inappropriate parking had been causing access problems for vulnerable residents at Glovers Court. Malmesbury Area Board and the Town Council were supportive of proposed changes to improve the situation and these were being put forward to Dick Tonge, Cabinet Member for Highways and Transport, to make a decision.</p> <p>Members of the area board were invited to close two issues and refer three to the Malmesbury Community Area Transport Group (CATG).</p> <p><u>Decision</u> The area board would close the following issues: Issue 2066 – lighting failures on Filands estate, Malmesbury - this issue had been resolved by Persimmon Homes who remained responsible for the development.</p> <p>Issue 1226 - enable car parking on grass on corner of Burnham/Hudson Road – conversion was likely to be problematic as the land used to be a former church yard. Costs would fall to the Town Council should they wish to pursue this issue.</p> <p><u>Decision</u> The area board would refer three issues to the Malmesbury Community Area Transport Group scheme, as per the report included in the agenda pack (Issues 2268, 2236 and 2232 – regarding speeding and HGVs in Leigh).</p>
9	<p><u>Outcomes from the 'Moving Forward' Event</u></p> <p>Miranda Gilmour, the Community Area Manager, spoke about the 'Moving Forward' event. This was held in February 2012 hosted by Malmesbury Area Board and MVCAP to examine evidence based information and agree actions to take forward.</p> <p>Miranda explained that eight themes for improvement in the local area had been discussed at the event, as below:</p> <p>Community Safety – a top priority was to encourage and support parental social responsibility regarding driving, alcohol and drug use.</p> <p><u>Decision</u> Malmesbury Area Board would support an event to show the Safe Drive Stay Alive road safety programme in the community area for anyone who was interested to be able to watch it.</p>

A Fire Ambassadors Scheme would be investigated to include advice about fuel poverty although this might be able to be carried out by people already going into other people's homes, for example home visits by Wiltshire Fire and Rescue Service.

Concerns had been raised regarding Malmesbury retaining its level of policing given its reputation as a safe area to live. Sergeant Martin Alvis commented that it was important the community continued to help itself, for instance through Community Speed Watch and Neighbourhood Watch. People should talk to their neighbours to solve smaller issues before turning to Wiltshire Police/Council.

It was important for parents and guardians to know where their young people were on an evening as policing minor anti social behaviour took up a lot of time.

Decision

Wiltshire Police would link with Malmesbury School and Neighbourhood Watch to contact parents and guardians to underline the need to take responsibility for their young people and know their whereabouts as much as possible.

Arts, Leisure and Culture – Malmesbury leisure centre planned to carry out a survey of non centre users during the autumn to see how they could encourage greater use. The Chairman hoped that local groups would be supportive of the survey.

There was the desire to develop more joint working between Malmesbury Library and the Athelstan Museum.

The benefits of keeping people of all ages physically and mentally active were discussed. It was commented that walking routes in the community area would help. Great Somerford was one of the first places to receive funding from the Paths Improvement Grants Scheme to create a circular route which was now very well used. The idea of having a 'dog park' in Malmesbury was being looked in to by Malmesbury Town Council. Stephen Leonard, Rights of Way Warden, was thanked for his good work improving access for walkers to the countryside. It was highlighted that individuals could also make a difference by getting out and helping, for example cutting back overhanging branches, themselves.

Health and Wellbeing – Equality and access to services were issues. MVCAP had agreed to look into a University of the Third Age to help to keep people's minds alert. It was pointed out that the WEA ran a range of courses in Sherston and Hullavington. Inviting older people into schools at lunch time for company and a hot meal was seen as a good idea, especially in the winter months. Dauntsey Parish Council invited the Chairman to attend their luncheon club after a few trials had taken place and this was agreed.

Transport – a big issue in the rural area. Informal car share schemes and

thinking of other people when making car journeys could make a significant difference. Wiltshire Council had a freight team and would look into any freight and HGV issues. Please raise these through the usual community issues system. The condition of the roads was also spoken about.

Decision

The condition of local roads would be an item for discussion at a future Malmesbury Area Board meeting.

Housing – many changes regarding rural housing and the housing allocations process were taking place and the Wiltshire Council housing team would be visiting all area boards in the county when more information was available.

Decision

Housing issues would be an item for discussion at a future Malmesbury Area Board meeting.

Children and Young People – there were issues related to mental health and wellbeing of children and young people, transport related to NEETs (young people Not in Education, Employment or Training) and providing integrated services for young people.

Decision

The Community Area Manager would work with the Extended Schools Co-Ordinator, to look into issues related to children and young people in the Malmesbury Community Area.

Economy, Jobs and Skills – Malmesbury had bid for funding to improve the town from the Portas pilot scheme. The first round of outcomes from this would soon be available. The Chamber of Commerce were looking into how they could take forward some of Portas' ideas. The Chairman reported that broadband improvements were in hand and contracts were going out to tender. This would help to support working from home.

Environment – raising awareness about the rural environment and water quality, promoting sensible energy consumption and improving recycling, especially for businesses, were concerns to work on. Councillor Sturgis explained that council tax payers had been subsidising businesses with regards to their waste collection services. Commercial charges had now to be reset to recoup losses and reflect their true cost.

Decision

The environment would be an item for discussion at a future Malmesbury Area Board meeting, with representatives from Wiltshire Wildlife Trust and the Environment Agency invited to the meeting to promote a better understanding of what the area board could do.

10

Community Area Transport Group Update

	<p>The Community Area Manager informed the area board that the Community Area Transport Group had agreed the first phase of Speed Indicator Device sites based on criteria from the road safety team (though some sites may need to be retested). Sites had been put forward to the road safety team for implementation (under delegated authority) and were as below:</p> <ol style="list-style-type: none"> 1. The Street, Startley 2. Tetbury Road, Sherston 3. Somerford Keynes Road, Oaksey 4. 50m uphill from the junction of B4040 and Vicarage Lane, Charlton 5. The Green, Dauntsey junction with Middle Green 6. One site in Brinkworth 7. One site in Minety 8. B4040 Malmesbury Road, Leigh 9. Tetbury Hill, Malmesbury.
11	<p><u>Area Board Funding</u></p> <p>Information was provided about the £40,593 budget available to be allocated by the area board in 2012/2013, with separate funding available for young people. The main grants scheme was similar to previous years. There was also a new scheme of funding for small grants up to £350 where the total cost of the project did not exceed £350. This grant was aimed at groups with innovative ideas which wanted funding to improve their local community and did not require the group to be formally constituted. The Community Area Manager underlined the importance of groups completing their evaluation forms once a grant had been received. Councillor Sturgis clarified that the cost of the jousting tent for the Jubilee event would be less than reported and funding would be returned to the area board budget.</p>
12	<p><u>Evaluation and Close</u></p> <p>The Chairman asked the room to complete an evaluation of the meeting using the electronic voting handsets provided and the meeting overall was judged to be good (see results attached). The next meeting would be held on Wednesday 4 July at Crudwell Village Hall.</p>
<p><u>Evaluation</u></p>	

Chairman's Announcements Malmesbury Area Board 7 November 2012

The Area Board Meeting in January

In January we will be joined by Lucy Murray Brown, Head of Campus and Operational Models, and there will be the opportunity to discuss the possibility of having a community campus in Malmesbury.

Wiltshire Voluntary & Community Sector Awards 2012

I am delighted to inform you that the Sherston Old School Community Interest Company was recently announced winner of the Community Leadership category of the council's VCS Awards 2012. It is great to see the hard work of the people behind this amazing project, being recognised across Wiltshire.

Special Housing Event Hosted by the Area Board

A special event held in October covered issues such as affordable homes, rural housing, making best use of existing housing stock, fuel poverty, how to prevent homelessness and providing the right accommodation for an aging population and gave local people a chance to share their views on the future allocation of social housing. These covered issues that local people had told us they wanted to know more about when we held the Joint needs assessment event last spring, so we are disappointed that we didn't have a better attendance.

Malmesbury Community Area Transport Group (CATG)

Malmesbury CATG had been successful in obtaining substantive funding for all three bids made by the group – Silver Street, Minety, Sherston High Street and Church Walk, Ashton Keynes. These schemes must be designed and implemented in conjunction with the community before the end of March. This means that other projects being considered by CATG will have to wait their turn as the substantive schemes will take precedence.

Application to Designate Malmesbury Neighbourhood Area

An application for the designation of Malmesbury town, Brokenborough and Malmesbury St Paul Without parish as one neighbourhood area has been received from Malmesbury Town Council on behalf of all three councils. A copy of the application is enclosed.

In order to prepare a neighbourhood plan, the first formal stage is to designate the neighbourhood area (see Neighbourhood Planning (General) Regulations 2012). The 'qualifying body' (usually a town or parish council) has to apply to Wiltshire Council to designate a neighbourhood area, state its reasons and submit a map of the proposed area. Following receipt of the application, Wiltshire Council must consult for at least six weeks before making a decision.

Please note this is a formal regulatory stage on the designation of the neighbourhood area and not consultation on the neighbourhood plan itself which will follow in due course.

Comments can be made on the application during the consultation period starting at **9am on Wednesday 24th October until 5pm on Friday 7th December.**

Following this consultation period Wiltshire Council will consider the comments received in determining the application to ensure that the area is appropriate. The decision will be published on the Council's website.

To make a representation on the proposed neighbourhood area we encourage people to view and respond to the consultation on-line via www.wiltshire.gov.uk/neighbourhoodplanning. However, we can also accept representations by e-mail to: neighbourhood.planning@wiltshire.gov.uk or by post to: Spatial Planning, Economy and Regeneration, County Hall, Bythesea Road, Trowbridge, Wiltshire, BA14 8JN.

Please note that your comments will be kept on a public file and they may be reproduced publicly in writing or on our website

Community Infrastructure Levy for Wiltshire – Consultation

What is the Community Infrastructure Levy (CIL)?

Wiltshire Council is in the process of preparing a Community Infrastructure Levy (CIL) charging schedule. CIL is a new charge that local authorities in England can place on new development in their area. The money generated through the levy will contribute to the funding of infrastructure to support growth.

Why has Wiltshire decided to implement the Levy?

Government, through legislation, has restricted the ability of local authorities to pool funding for off-site infrastructure and expects them to develop CIL. The government believe that this tariff based approach provides the best framework to fund new infrastructure in a fair and transparent manner. CIL will provide 'up front' certainty about how much money developers will be expected to contribute.

How will money from CIL be spent?

CIL is designed to contribute towards bridging the 'funding gap' between the total cost of new infrastructure required to support development and the amount of funding available from other sources. Wiltshire Council's Infrastructure Delivery Plan (IDP) identifies a range of physical, community and 'green' infrastructure projects that will be required to support the level of development as set out in the Wiltshire Core Strategy. Informed by the IDP, a list (known as the Regulation 123 list) will identify and prioritise which infrastructure projects will be eligible to receive money from CIL. CIL regulations also propose to allow the council to allocate a share of the levy raised in a local area to deliver infrastructure that local communities want – although this 'meaningful proportion' is yet to be set by the government.

Consultation on the preliminary draft charging schedule

A preliminary draft charging schedule has been developed which sets out the proposed charging rates for Wiltshire. The council considers that the preliminary draft charging schedule strikes an appropriate balance between contributing to funding infrastructure and not putting development across Wiltshire at risk.

In accordance with Regulation 15 of the CIL Regulations 2010 (amended 2011), comments are invited on the preliminary draft charging schedule during the consultation period during the consultation period starting 1 October and ending 12 November 2012 at 5pm.

Report to	Malmesbury Area Board
Date of Meeting	7 November 2012
Title of Report	Area Board Funding

Purpose of Report

To ask councillors to consider officer recommendations in respect to 2 Community Area Grant applications and a councillor led project:

1. Luckington Village Hall – award £2,172 towards health and safety and maintenance works to the village hall, conditional on the balance of funding being in place.
2. Lea Village Hall – award £558 towards permanent ramped access the side entrance to the hall.
3. To consider a councillor led project towards Malmesbury’s indoor skate park requesting £15,000 to complete the project.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (4 April 2012). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2012/2013.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer’s recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government’s Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups. Likewise, Small Grants (new this year) should be awarded to similar groups, as well as un-constituted groups of people wanting to improve things near to where they live.
- 1.4. Malmesbury Area Board has been allocated a 2012/2013 budget of **£40,593** for community grants, small grants, community partnership core funding and area board/councillor led initiatives.

- 1.5. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.6. Small Grants, new for this year will fund up to £350, where the total cost of the project does not exceed £350. This grant is aimed at enabling groups (including those not formally constituted) to implement projects, involving local people to make their community a better place to live.
- 1.7. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.8. In addition to CAGs and Small Grants, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls. The application process and form has been updated to bring it in line with the other grants.
- 1.9. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.10. Funding applications will be considered at every Area Board meeting.
- 1.11. Applicants are encouraged to contact and seek funding help from Charities Information Bureau (CIB) who work on behalf of Wiltshire Council. CIB support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.12. Malmesbury area board would like to see funding applicants to seek funding from other sources in addition to coming to the area board, especially when larger amounts of funding are being sought.
- 1.13. The area board delegated authority to the Community Area Manager (in consultation with the area board councillors) on 10 November 2010 to approve expenditure up to £500 where it was necessary between meetings. Any such expenditure would be reported at the next area board.
- 1.14. Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available

upon request.

- 1.15. The 2012/2013 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) and paper versions are available from the Community Area Manager. A decision was made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.16. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.

Background documents used in the preparation of this report	Area Board Grant Guidance 2012/13. Report and Appendices for delegated decision by Deputy Leader and Cabinet Member for Adult Care, Communities and Housing
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2. Main Considerations

- 2.1. Malmesbury Area Board was allocated a budget of **£40,593** in 2012/13, to be allocated to Community Area Grants, Small Grants, Area Board/Councillor Led Initiatives and core funding for Malmesbury and Villages Community Area Partnership.
- 2.2. At the 4 July 2012 area board £13,930 was distributed, leaving a balance of £26,663.
- 2.3. Minety Village Hall relinquished their award of £811 made on 4 July and re-submitted their application in September, leaving a balance of £27,474.
- 2.4. At the 5 September area board £7,816 was distributed, leaving a balance of **£19,658**.
- 2.5. Councillors will need to ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.6. Councillors will need to be satisfied that grants awarded in 2012/2013 are made to projects that can realistically proceed within a year of the award being made.
- 2.7. There are now 2 funding rounds remaining during 2012/13. Deadlines for receipt of funding applications are as follows:

- **25 November 2012 for consideration on 16 January 2013**

- 25 January 2013 for consideration on 6 March 2013

2.8. Malmesbury Area Board also has a 2012/13 budget of **£4,929** for youth related projects.

3. Environmental & Community Implications

3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

4.1. Awards must fall within the Area Boards budget allocated to the Malmesbury Area Board.

4.2. If grants are awarded in accordance with officer recommendations Malmesbury area board will have a balance of **£1,928**.

5. Legal Implications

5.1. There are no specific legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

7.2. Implications relating to individual grant applications will be outlined in section 8, "Officer Recommendations" of the funding report.

8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested
8.1.	Luckington Village Hall	Health and Safety and maintenance projects	£ 2,172

8.1.1. Officers recommend that Luckington Village Hall is awarded £2,172 towards health and safety and maintenance work, conditional on the balance of funding being in place.

- 8.1.2. Officers are of the opinion that this application is border-line, since the majority of the work could be classified as running costs, which are not eligible for funding. In future the village hall committee should put funding aside on an annual basis to cover maintenance costs.
- 8.1.3. It is regrettable that the applicant has not contacted Charities Information Bureau; however they have received funding from the parish council and are requesting 50% of the total cost of this work from the area board.
- 8.1.4. The application links to the current Community Plan for Malmesbury & the Villages in that it identifies the need to improve village halls facilities.
- 8.1.5. The applicant hopes that improvements to the hall will encourage greater usage.
- 8.1.6. The hall is used regularly by a range of groups in the village including bingo, keep fit and children's parties. Fundraising is undertaken via a 100 club.
- 8.1.7. A decision not to help fund this application or to the level requested would lead to delays in the work being completed. Funding could either be found from reserves (although this is earmarked for further works and to maintain financial probity) or sought from elsewhere.

Ref	Applicant	Project proposal	Funding requested
8.2.	Lea Village Hall	Permanent ramped access to the side entrance to the hall.	£558

- 8.2.1. Officers recommend that Lea Village Hall is awarded up to £558 towards permanent ramped access to the side entrance to the hall.
- 8.2.2. The application meets the 2012/13 grant criteria and links to the current Community Plan for Malmesbury & the Villages in that it will improve village hall facilities.
- 8.2.3. The village hall already has access at the front of the building but this is a temporary ramp which means that wheelchair users can access the hall independently. There is insufficient space at the front entrance to place a permanent ramp.
- 8.2.4. The hall is well used, including a keep fit group, Brownies, WI, a judo club and bowls and caters for a number of wheelchairs users.
- 8.2.5. The applicant is requesting a modest grant to undertake this work. Should they be unsuccessful they will fundraise to cover the costs.

Ref	Applicant	Project proposal	Funding requested
8.3.	Councillor Killane	Malmesbury skate park project	Up to 15,000

- 8.3.1. A request has been received from Councillor Killane to contribute up to £15,000 towards Malmesbury's indoor skate park behind Malmesbury Youth Development Centre.
- 8.3.2. The purpose of councillor led projects is to enable an area board to tackle sticky community issues and/or community identified priorities; the skate park fits both.
- 8.3.3. Providing Malmesbury with a skate park has been long held aspiration and it is now hoped that with this last contribution from the area board that the project can proceed.
- 8.3.4. One of the most common themes in the current Community Plan for Malmesbury & the Villages is the desire from young people to have a skate park provided, with most people suggesting Malmesbury as the right place.
- 8.3.5. Funding has come from a range of sources over the years with contributions from Wiltshire councils, central government and the young people.

Appendices	Appendix 1 Grant Application – Luckington Village Hall Appendix 2 Grant Application – Minety Village Hall Appendix 3 Councillor led project – Malmesbury skate park project
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

Report Author	Miranda Gilmour, Community Area Manager Tel: 01672 515742 Mobile:07990 505882 E-mail: miranda.gilmour@wiltshire.gov.uk
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Crime and Community Safety Briefing Paper Malmesbury Community Area Board November 2012



1. Neighbourhood Policing

Sector Commander: Insp Mark Thompson

NPT Sgt: Martin Alvis

Town Centre Team

Beat Manager – PC Rachel Webb

PCSO – Dee Curran

Malmesbury Rural Team

Beat Manager – PC Mike Tripp

PCSO – Durry Maule

Ashton Keynes & Minety Team

Beat Manager – PC Steve Harvey

PCSO Sam Walsh

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Police Authority Representative: Mrs Carole Soden

Please contact via Wiltshire Police Authority Tel. 01380 734022 or <http://www.wiltshire-pa.gov.uk/feedback.asp>

4. Performance

EY Malmesbury	Crime				Detections	
	October 2010 - September 2011	October 2011 - September 2012	Volume Change	% Change	October 2010 - September 2011	October 2011 - September 2012
Victim Based Crime	431	404	-27	● -6%	13%	16%
Domestic Burglary	27	28	1	● 4%	4%	14%
Non Domestic Burglary	71	60	-11	● -15%	0%	2%
Vehicle Crime	52	38	-14	● -27%	4%	3%
Criminal Damage & Arson	70	75	5	● 7%	14%	19%
Violence Against The Person	55	63	8	● 15%	51%	44%
ASB Incidents (Year to Date)	165	143	-22	● -13%		

Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Violence Against the Person in the previous 12 month period (September 2011 -August 2012) and have recor

* Detections include both Sanction Detections and Local Resolution

Local Performance and other matters

Since the last reporting period we have seen a rise in the number of dwelling burglaries on the sector. Malmesbury has seen a series of daytime burglaries where offender(s) have forced entry to properties and stole mainly jewellery. Although no persons have yet to be brought to justice, proactive enquiries with our neighbouring force, Avon & Somerset are continuing and increased patrols have been taking place. The recent arrest and charge of the offender for the Wootton Bassett burglaries is not connected.

We have also seen a spate of theft from sheds in Malmesbury and Sherston. One male from Bristol has been arrested and proactive enquiries are ongoing to link them with this current spate.

You will see from the figures that violent crime has increased. I would like to point out that these are one off incidents of violence with no or minor injury. They are not related to licensed premises or one particular area and offenders are all known to the reporting person. In the majority of cases offenders have been brought to justice where a complaint has been pursued.

Staff changes- Insp Chris Martin has now moved stations following 2 years here in the sector, taking up a post of force incident manager in the control centre at HQ. He has been replaced by Insp Mark Thompson who has joined us from Swindon response and prior to that the firearms unit at Headquarters. Pc Rachel Webb replaces Pc Graham Mclaughlin as the town centre beat manager for Malmesbury. Graham has been successful in his promotion process to the rank of sergeant and at the time of writing this report is awaiting his posting.

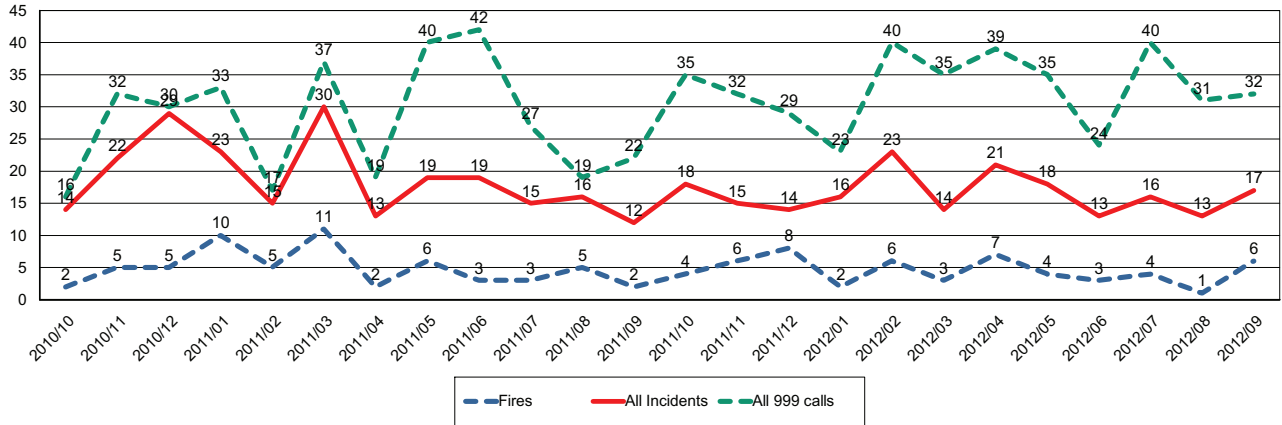
Sgt Martin Alvis
24/10/12



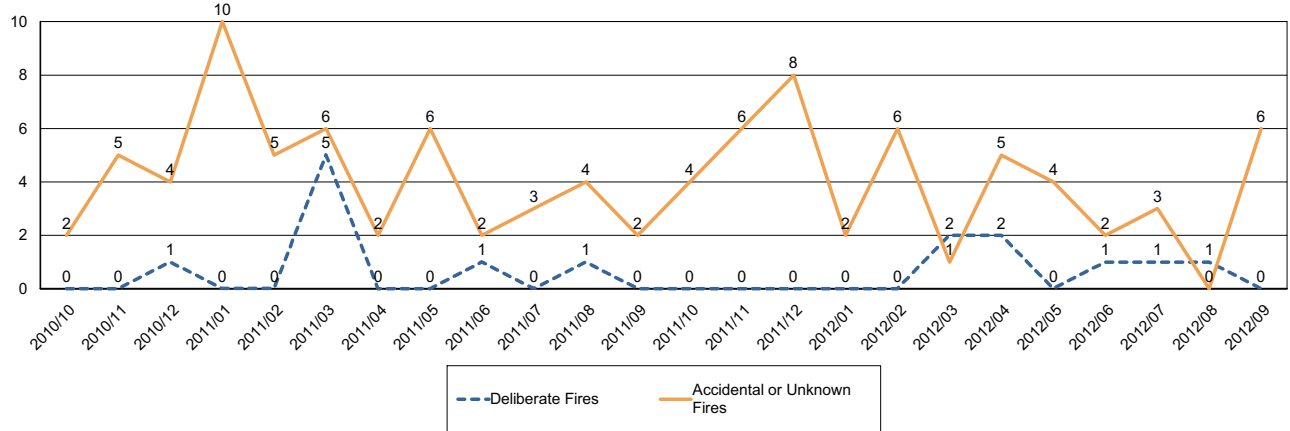
Report for Malmesbury Area Board

The following is an update of Fire and Rescue Service activity up to and including September. It has been prepared using the latest information and is subject to change.

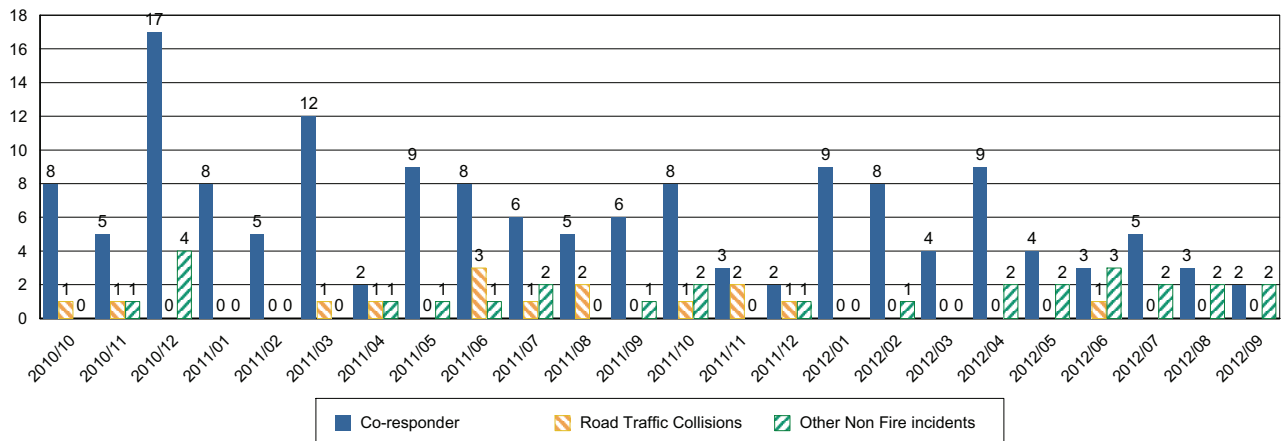
Incidents and Calls



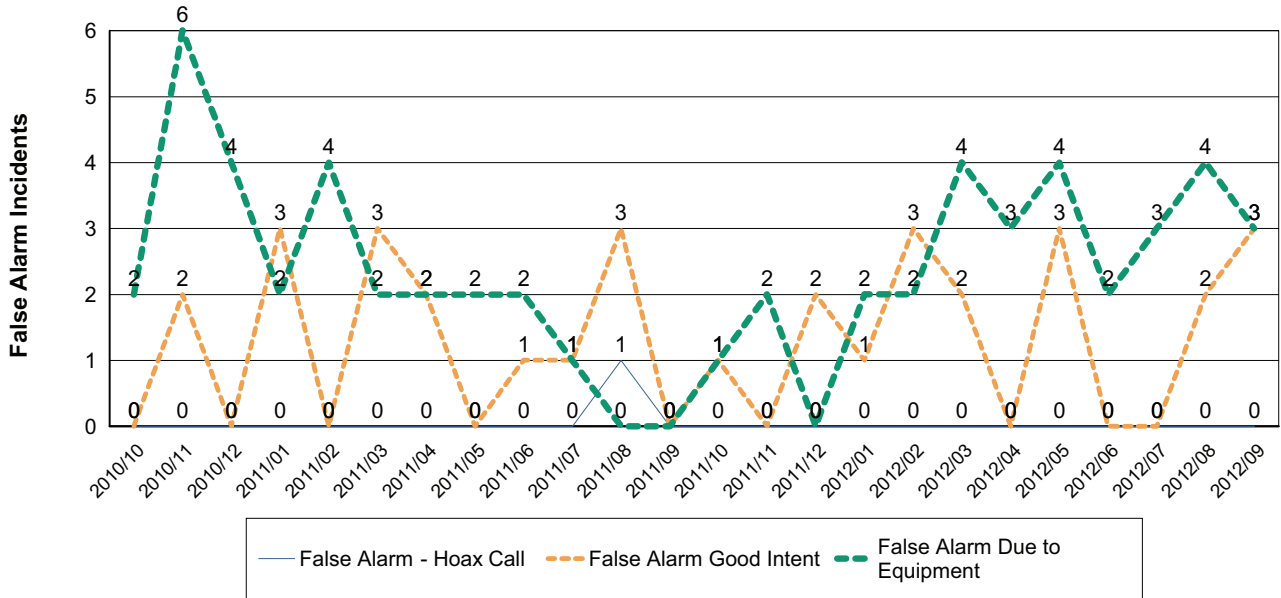
Fires by Cause



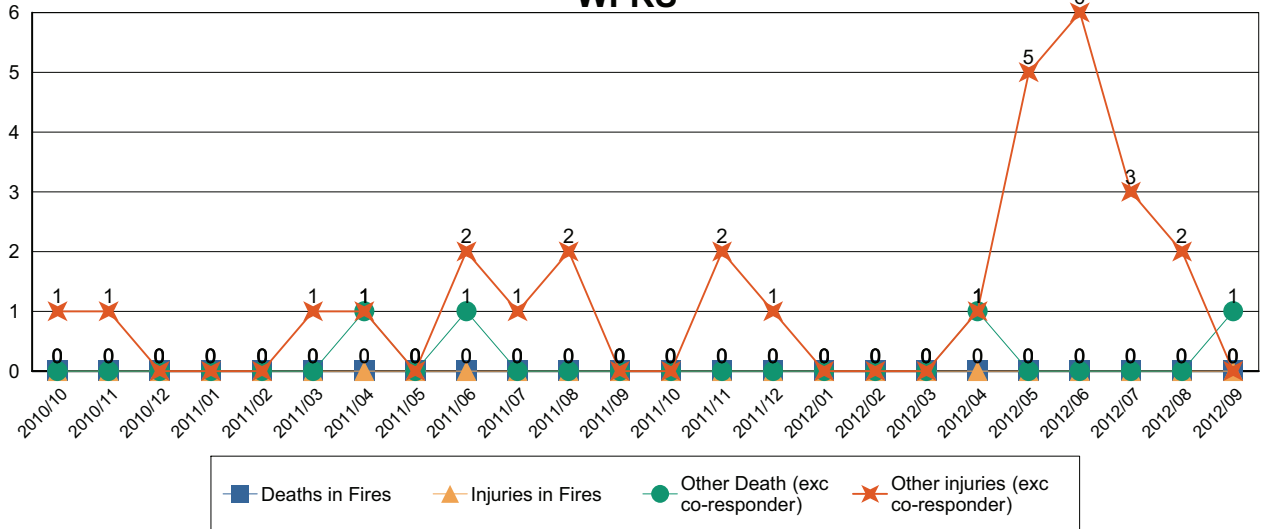
Non-Fire incidents attended by WFRS



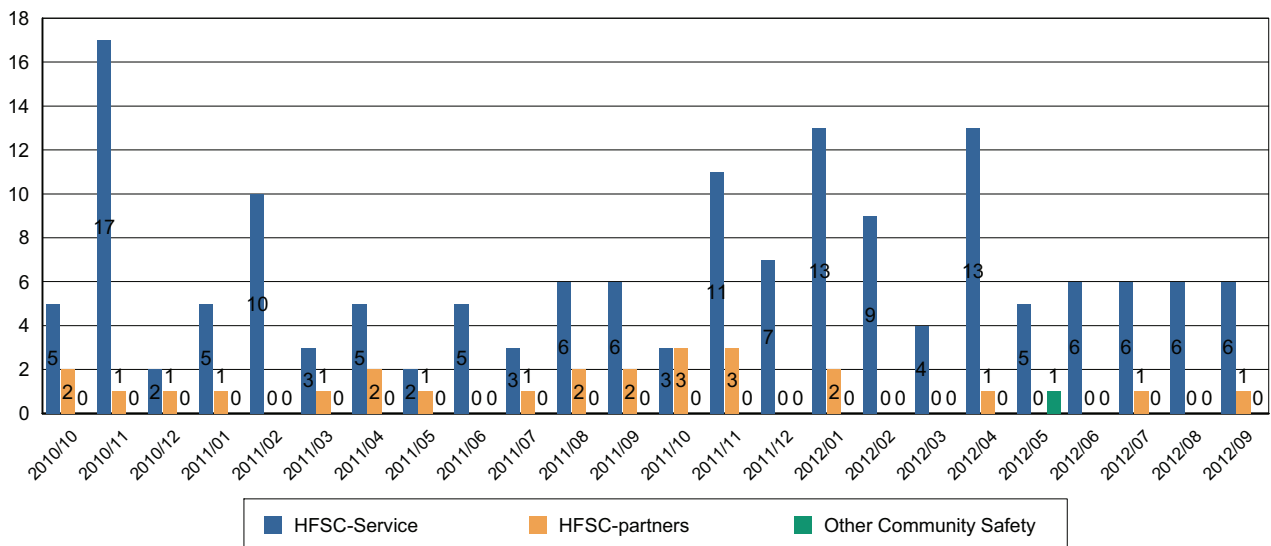
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

September 2012 update

Transition update

Wiltshire's Clinical Commissioning Group (CCG), the new GP-led commissioning organisation which will be responsible for buying local health services in Wiltshire, continues to develop its commissioning arrangements before it applies for 'authorisation' status in November 2012.

The organisation will take up commissioning leadership from April 2013. The organisation has established its Clinical Governing Board, with 14 voting members (consisting of a Chairman, three GPs who will act as 'locality representatives', an additional three GPs, a registered nurse and a secondary care specialist doctor, one Chief Accountable Officer, one Chief Finance Officer, one practice manager and two lay members) and eight non-voting members: (three 'locality' directors, Wiltshire Council's Director of Social Services, the Director of Public Health for Wiltshire, one member of HealthWatch and two lay members).

The CCG is considering its staffing structure whilst developing those commissioning functions it intends to keep in house. It is estimated that the organisation will have around 70 staff members and it will hold responsibility for managing a budget of approximately £460m to support the commissioning of high quality health services in Wiltshire. Working closely with GPs and other clinicians, the CCG will lead on the development of plans and projects which help meet the NHS's required national savings target of £20 billion.

Wiltshire CCG will take up responsibility for commissioning in 'shadow' form from October 2012, with support from the existing Primary Care Trust staff.

Wiltshire CCG Stakeholder Assembly

Representatives from patient groups, voluntary and community organisations, Army Primary Care, Wiltshire GPs and the local council met to discuss Wiltshire CCGs development and priorities across the county when Wiltshire CCGs held its Stakeholder Assembly on Tuesday 11 September.

Seventy Four delegates received presentations about Mental Health, Preventing Ill Health, Long Term Conditions (including dementia), Planned Care, End of Life, Community and Integrated Care and Unplanned Care & Frail Elderly with the assembly finishing with delegates given the opportunity to take part in a question and answer session with a panel consisting of health professionals and GPs. A wide range of questions were raised covering a variety of themes and attendees welcomed the potential to gain a deeper understanding and to hold meaningful discussions which have an impact on future decision making. The input from GPs was much appreciated as bringing a fresh dimension and honesty to the debate.

Stoptober - Smokefree Campaign

Stoptober will begin on 1 October 2012 and provides a wide range of support, guidance and encouragement for smokers wishing to attempt to go smokefree for 28 days. Stoptober is a positive and supportive campaign to help people achieve their stop smoking goal.

Stoptober is a through the line initiative, incorporating TV, radio, print and online advertising, social media, a regional roadshow, ongoing customer communications and partnership support - as well a full PR campaign and national media partnership.

It will centre around a new Stoptober pack, mobile phone app and 28-day text support programme. These will be available for participants to order and download through www.smokefree.nhs.uk/Stoptober. A range of other collateral including posters, information cards and in-pharmacy assets will be available on the NHS Smokefree Resource Centre www.smokefree.nhs.uk/resources.

NHS Wiltshire launches its Neurological Conditions booklet

The fourth annual stakeholder event for people with long term neurological conditions was held at Devizes Sports Club on Friday 3 August.

The booklet has been compiled and created by NHS Wiltshire with input from people living with long term conditions and their carers. It gives information on the services available in Wiltshire and copies are now available for the public.

Neurological conditions include a wide range of conditions from stroke and brain injuries, Multiple Sclerosis, Parkinsons Disease and Motor Neurone Disease, through to very rare often genetic conditions.

Some conditions cause progressive decline and disability whilst others can cause sudden unpredictable periods of symptoms after long periods of general good health.

To view the booklet online go to:

<http://www.wiltshire.nhs.uk/Downloads/Publications/leaflets/NHS-Neurology-booklet.pdf>

The next PCT Cluster Board Meeting will be held on Wednesday 26 September at 10am in the Conference Room, Southgate House, Pans Lane, Devizes.

Members of the public are welcome to attend. Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: stacey.saunders@wiltshire.nhs.uk)

Malmesbury and the Villages Community Area Partnership (MVCAP)

Report for Area Board meeting on Wednesday 7th November 2012

Headlines

MVCAP AGM: Our Annual General Meeting took place at 7:00pm on Wednesday 26th September at Malmesbury Victoria FC's clubhouse.

Community Safety Forum: Next meeting is 9th January 2013 - starting at 7:30pm. Venue to be confirmed

Funding: We have been approved for membership of localgiving.com which allows us to take donations for themed groups online and to take advantage of Gift Aid.

Walks Group: The new Malmesbury Bridges Walk and guidebook was launched with an inaugural walk on 22nd September. Over 100 members of the public took part.

The group has changed its name to Malmesbury Area Pathfinders (MAP) and will now concentrate upon developing a new trail named the *White Walls Way*.

Transition Malmesbury (TransM): We intend to run a *Really Really Free Market* stall at Malmesbury's Late Night Shopping on Friday 30th November.

We have established pilot battery recycling points in Great Somerford, Oaksey, and Luckington. If they prove popular we aim to ensure that there is a recycling point available in every parish.

TransM meets on a Tuesday evening once a month – all are welcome. Please see www.transitionmalmesbury.org.uk for more information.

Partners

Where possible MVCAP will provide assistance to other groups with existing community projects and to groups and individuals with ideas for new projects.

Malmesbury Victoria Football Club: MVCAP are helping the club develop a new website and prepare grant applications. The 'Vics' need volunteers to help on matchdays. If you would like to help out please get in touch.

About MVCAP

We are a voluntary group working to take community aspirations and turn them into reality. Membership is open to everybody living and working in the Malmesbury Community Area. If you want to make a difference to your local community why not join us? We have opportunities available for those who want to volunteer regularly or just on the odd occasion.

For more information visit www.mvcap.org.uk or call 01666 390110

Wiltshire Involvement Network (WIN)

Report to Wiltshire Area Boards

September 2012 to November 2012

WIN is one of a nationwide system of Local Involvement Networks (LINKs) set up under the *Local Government and Public Involvement in Health Act 2007* to listen to the concerns of local people, community groups and organisations about their health and social care services. They all want to see these services change for the better. By sharing your views and experiences of health and social care in Wiltshire, you can help influence how services are planned and run. The work that WIN has carried out from September to November 2012 is set out below:

- The WIN Outreach Group met twice to discuss its work plan and arrangements for representing WIN at all area board meetings. A draft response to the Care and Support Bill consultation was also discussed. Final preparations were also discussed for the WIN 'Carers and Services that help people to live at home' event that will take place on the 19th October in Salisbury
- The WIN Officer attended the Regional LINKs meeting in Taunton to hear updates from NHS South West and the Local Government Association on LINK legacy and handover documents, the Equality Delivery System and information about how other Local Involvement Networks across the region are coping with the transition into Healthwatch.
- The WIN Chair, Phil Matthews, attended a meeting of Wiltshire Council's Shadow Health and Wellbeing Board, on which he represents WIN. He also represents WIN on Wiltshire Council's Health and Social Care Select Committee.
- Following two informal Enter and View visits to Athelstan House, Malmesbury, and Hungerford House, Corsham, which took place in July, full reports have been written and shared with the commissioners, providers and regulators of both services. Copies of the report can also be found on the WIN website. (WIN has the statutory power to enter and view any health or social care facility in Wiltshire.) A programme of unannounced visits is now being planned to other care homes across Wiltshire. WIN works closely with the CQC to ensure health and social care premises meet the required standards.
- During the period WIN members and staff attended the following events to promote the work of WIN and to listen and engage with members of the public to establish issues and concerns from around the county:
 - Wiltshire and Swindon Users' Network Annual General Meeting
 - Wiltshire Equality Network – Mental Health – Ensuring Positive Outcomes event
 - Carer Support Wiltshire Annual Review meeting
 - Wiltshire Patient Participation Group Forum
 - CCG Stakeholder Assembly
 - Voluntary Sector Assembly
 - AWP – Moving Forward Together Event

- Housing Tenants Open Day in Salisbury
- Age UK Wiltshire Annual General Meeting
- WIN, the Wiltshire and Swindon Users' Network and Wiltshire Council are committed to transforming how blind, partially sighted and visually impaired people are supported. With this in mind a series of workshops has been organised to help us to define:
 - What works really well within the current services on offer?
 - What needs to change within the current services?
 - What are the key issues and priorities for developing services?

A final list of recommendations will be taken forward for discussion with the Council, NHS Wiltshire and the Clinical Commissioning Group as to how services can be developed or enhanced in the future. For more information contact us.

- WIN has been working closely with Wiltshire Council's Help to Live at Home service and Carers Support Wiltshire to promote services available for people to help them to live safely and longer in their own homes. An information and promotion event took place at the end of May in Devizes which saw 100 people receive updates from Wiltshire Council, Carers Support Wiltshire, Youth Action Wiltshire, Age UK Wiltshire, Wiltshire Medical Services and Mediquip. WIN received some extremely positive feedback from attendees. WIN was asked by Wiltshire Council to replicate the event in Salisbury to ensure that the information was promoted as widely across Wiltshire as possible. The event in Salisbury will take place on Friday 19th October at the City Hall.
- The WIN Healthwatch Implementation Task Group met with a representative from Wiltshire Council to be updated on the progress of Healthwatch Wiltshire.
- The WIN Chairs met with the Wiltshire and BANES Compliance Inspector for the Care Quality Commission (CQC) to share information and discuss issues of concern. These meetings take place on a bi-monthly basis and enable WIN to have open and clear communication with the CQC.

A report of all meetings attended by members and staff is produced and shared with the wider membership and published on the WIN website.

Dates for your diary:

Friday 19th October – WIN 'Carers and Services that Help People to Live at Home' Event, Salisbury

Wednesday 7th November – First Vision Ahead workshop, Devizes

Wednesday 14th November – WIN Public Meeting (hospital and community discharge), Melksham

For more information on the above meetings or if you would like to be involved with WIN, or find out what our future plans are contact us on 01380 871800, winadmin.wsun@btconnect.com or find us online at www.wiltshireinvolvementnetwork.org.uk

Report to	Malmesbury Area Board
Date of Meeting	7 November 2012
Title of Report	Malmesbury Community Issues Update

Purpose of Report

To provide an update about Community Issues and invite members of the Area Board to:

1. Note the progress in dealing with issues
2. Close 6 issues.
3. Refer 2 issues to Malmesbury Community Area Transport Group (CATG).

1. Background

- 1.1. At the time of writing (16 October 2012), a total of 131 community issues have been received, of which 102 have been closed and 29 are currently in progress. There are currently no new requests.

Background documents used in the preparation of this report	Malmesbury community issues online at: http://www.wiltshire.gov.uk/communityandliving/areaboards.htm
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2. Main Considerations & Officer Recommendations

2.1. Progress of Issues

- 2.1.1. The progress of issues is outlined in Appendix 1. This information is readily available to councillors and members of the public via the area board website (using the website address above).

2.2. Closure of Issues

- 2.2.1. The area board are invited to close 5 issues (emboldened in Appendix 1).
- 2.2.2. **Issue 2419 – severe and prolonged flooding in Back Lane, Alderton.** Following investigative works, the highways office will be submitting a

proposal for a major drainage scheme, however schemes for 2012/13 will be chosen based on the most hazardous sites taking priority.

- 2.2.3. **Issue 2519 – Perceived speeding in Burnivale, Malmesbury.** This matter was raised two years ago and the police opinion is unchanged. It would be difficult to drive at speed and they would not support a metro count to be installed.
- 2.2.4. **Issue 2554 – Severe damage to the road surface at the Rathole, Luckington.** This site will be submitted as a priority site for resurfacing in 2013/2014; however this does not guarantee that the work will be undertaken as it will be considered against other schemes. In the meantime interim repairs will be carried out.
- 2.2.5. **Issue 2586 – Speeding in Corston and removal of flashing sign.** The vehicle activated sign has been replaced and is now operational.
- 2.2.6. **Issue 2615 – Vehicle damage to verge in Sandpit Lane, Sherston.** The verge will be re-seeded and a pole replaced.
- 2.2.7. **Issue 2313 – Perceived speeding through Eastcourt on the Hankerton Road.** Crudwell parish council have agreed to establish a Community Speedwatch group in Eastcourt and currently local people are being recruited.

2.3. Referral to the Community Area Transport Group (CATG)

- 2.3.1. The area board are invited to refer 2 issues to CATG (in italic in Appendix 1).
- 2.3.2. **Issue 2599** – Perceived speeding and HGV on Callow Hill, Brinkworth (possible link to 1608)
- 2.3.3. **Issue 2569** – Perceived speeding B4040 in Minety opposite Turnpike public house
- 2.3.4. The majority of issues under consideration are being dealt with by the Malmesbury CATG.

3. **Environmental & Community Implications**

- 3.1. Addressing community issues contribute to the improvement of community wellbeing in the area, the extent and specifics of which will be dependent upon the individual issue.

4. **Financial Implications**

- 4.1. There are no specific financial implications related to this report.

5. **Legal Implications**

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1 The opportunity to raise Community Issues enables individuals, voluntary and community groups, town and parish councils an equal opportunity to identify and seek assistance to address problematic issues.

Appendices:	Appendix 1 Malmesbury Area Board Community Issues – 7 November 2012 Update.
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No unpublished documents have been relied upon in the preparation of this report.

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Malmesbury Area Board Issues – 7 November 2012 Update

ID	Category	Division	Summary of Issue	Status
1074	Car Parking	Malmesbury	Access to car parking by Glovers Courts residents	The application to stop up the highway at Glovers Court was made to Chippenham Magistrates court on 9 October 2012. The court granted the application and made the order.
1783	Car Parking	Minety	Parking problems at Hillside, Leigh	Greensquare state that since the majority of garages are Let to local residents (of properties they own and privately owned properties), they have no intention of any change to the garage site at Hillside. There has been a change in GreenSquare personnel dealing with the issue and another site visit is being arranged.
2172	Car Parking	Malmesbury	Parking in Cross Hayes by Hyams garage	This matter continues to be under investigation.
1608	Highways	Brinkworth	Speeding vehicles and HGVs on Wood Lane Brinkworth	On 5 September the area board agreed to reopen this issue, following a request from the petitioner.
1808	Highways	Malmesbury	Improve visibility of speed bumps in Station Road car park	As an interim measure until the speed bumps are painted a sign will be erected adjacent to the bump on entry to the car park. This should be completed by the end of May.
1895	Highways	Minety	Speeding in Minety on B4040	Correction: It should be noted that the parish council do already have a Community Speedwatch Group in operation in the village for about a year which operate at a number of sites
2070	Highways	Sherston	Vehicular access to Malmesbury Primary Health Care Centre	This issue has also been raised via a letter from St Paul Malmesbury Without Parish Council to the head of sustainable transport at Wiltshire council.
2232 2236 2268 2436	Highways	Minety	Speed, road safety concerns and HGV in Leigh	This matter will be considered by the Malmesbury & Villages Community Area Transport Group when it meets on 23 October 2012.
2397	Highways	Minety	Create passing place on The Green, Oaksey and	On 4 July 2012 Malmesbury area board referred this issue to the Malmesbury Community Area Transport Group (CATG). The CATG is due to meet on 23

			maintain verges	October and a representative of the parish council is invited to attend.
2419	Highways	Sherston	Severe and prolonged flooding in Back Lane, Alderton	Preliminary work has not resolved the issue. Based on current information the answer would be to divert the water from discharging into the pond and take it to the system at the crossroads which copes well with heavy rain. This involves major work which will be submitted to our major drainage team once the results of further investigation are known. Please be aware sites are selected using a system whereby the most hazardous flooding takes priority.
2429	Highways	Malmesbury	Traffic Regulation Order needed for Mill Lane	The town council enquired whether they are legally permitted to contribute financially to a Traffic Regulation Order. Wiltshire council have advised that if Malmesbury Town Council is an eligible council under the Localism Act, it will have the power to contribute towards the cost of such an order. If it is not an eligible council, it can still contribute, subject to complying with the requirements under s.137 (4) of the Local Government Act 1972.
2453	Highways	Malmesbury	Cars blocking Pool Gastons and Burnham Road junction	This matter will be considered by Malmesbury Community Area Transport Group who meet on 23 October 2012
2466	Highways	Malmesbury	Road Safety concerns at junction of Blicks Hill and Holloway	The no right turn sign will be replaced as it is faded and the SLOW marking as one travels down Holloway will be refreshed. This issue will also be on the agenda of the next Malmesbury Community Area Transport Group meeting on 23 October to which the town councils representative will be invited.
2498	Highways	Minety	Perceived speeding on B4696 in Ashton Keynes	A metro count will be undertaken to identify the speed of vehicles
2503	Highways	Malmesbury	Vehicular problems and Dark Lane, Malmesbury	A 5 day speed/vehicle count has been undertaken with the following results: Towards Sherston - Mean Speed was 15.1mph while the 85th percentile was 20.4mph (the 85th percentile is the speed at which 85% of the traffic is travelling at or below). Towards Town Centre - Mean Speed was 15.2mph and 85th percentile was 20.4mph. At no time during the survey did any vehicle exceed 26mph; while the maximum vehicles recorded on Dark Lane in any one hour were 38.
2515	Highways	Minety	Lack of footpath along any stretch of the B4696 at Ashton Keynes.	The parish council believe that putting a continuous footpath along the length of the B4696 would be a difficult if not impossible if it were to be road side. In some places there is sufficient verge to allow a footpath, in others there is not and in some parts the verge is so narrow that putting a footpath there would bring walkers into too close contact with passing vehicles. They recognise the need for such a path and it may be possible to achieve the goal by some inventive linking of, and improvement

				to, the existing footpath network with, possibly, some short stretches of path along the B4696. The parish councils Footpaths Committee will look at the matter, with the support of Wiltshire councils Rights of Way Officer.
2519	Highways	Malmesbury	Perceived Speeding in Burnivale	The opinion of the police is no different than it was two years ago. The nature of the road makes it very difficult to drive at speed. They would not support a metro count on this lane and have not received any complaints from residents.
2536	Highways	Brinkworth	Flooding of road from Startley to Rodbourne near Heath Farm	The Vactor machine arrives 22 October and will be in the area for 2 weeks during which time this work will be undertaken
2550	Highways	Minety	Speeding White Horse Public House, Minety to Turnpike Public House B4040	The Parish Council reports that Community Speedwatch (CSW) has been in operation for about a year which includes a site near to The Vale of the White Horse public house which is, unfortunately, out of sight from the scene of this accident. The accident site is visible from one of the CSW sites and the parish council have been seeking police clearance to carry out CSW outside The Turnpike public house. The police did conduct a speed check near to this site on Saturday 21st July and caught nobody!
2554	Highways	Sherston	Severe damage to road surface at the Rathole, Luckington	Given the overall condition of this road the intention is to submit it as one of the priority sites for resurfacing in 2013/14. Please be aware this is not a guarantee that it will be resurfaced. Once submitted it is then a matter for the major maintenance team to determine whether it is a suitable site amongst others submitted throughout the county and that funding is available. In the meantime the council's contractor will carry out interim repairs.
2569	Highways	Malmesbury	<i>Perceived speeding B4040 in Minety opposite Turnpike public house</i>	<i>Details of any previous metro count will be investigated in the first instance. Linked to issue 2550</i>
2586	Highways	Sherston	Speeding in Corston, A429.	A new vehicle activated sign (VAS) in Corston has now been installed and fully operational.
2599	Highways	Brinkworth	<i>Perceived speeding and HGV on Callow Hill, Brinkworth</i>	<i>Where there is an issue such as this which concerns local residents, it should be raised with the parish council in the first instance and your local Wiltshire councillor. The issue will be forwarded to the council's highways department for comment.</i>
2615	Highways	Sherston	Vehicle damage to verges	Wiltshire Councils Street Scene team have promised to re-seed the area and

			in Sandpits Lane Sherston	replace the broken post. There is a weight limit on this road; however it is inevitable that some HGV drivers will disregard it.
1896	Transport	Minety	HGV damage to bridge by Vale of White Horse Inn, Minety	A review has been carried out of the warning signs by the bridge and road narrows and pedestrians in the road signs will be replaced on either side of the bridge. It is felt that no other signs are required at the site other than the ones already there. It is expected that our contractors will complete the work no later than the 26th September. Discussions are taking place between Wiltshire highways and Network Rail in respect to road surface and subsidence.
2313	Transport	Minety	Perceived speeding through Eastcourt on the Hankerton Road	Eastcourt residents are currently being sought in order to establish a Community Speedwatch (CSW) team